

Much Birch Neighbourhood Development Plan

Record of Much Birch Neighbourhood Development Plan Steering group meeting

31 October 2019 at Much Birch Community Hall

Present. Steering Group; Dave Goldsmith (Chairman), Bill Bloxsome (Consultant), Tricia Egerton, Lesley Gare, Chris Grover, Chris Pickering-Grey, Steve Turner (PC) Roisin Burge (PC),

1. Apologies. Geoff Nichol,

2. Declarations of Interest. There were no declarations of interest.

3. Approval of Record/notes from meetings. The record of the meeting of 26 September 2019 was confirmed

.4. Matters arising.

The Chairman reported that he had sent the final draft of the Much Birch NDP to the Clerk to the Much Birch Parish Council. The clerk would forward this to the Herefordshire Council NDP team for Strategic Assessments to be undertaken.

5. Draft Plan-SEA and HRA progress with Herefordshire Council update.

It was confirmed that the draft has been received by the Herefordshire Council NDP team and a provisional date for completion of the consultation process and return of results to NDP steering group is the end of November 2019.

It was proposed that allowing for various events taking place in early December provisional **dates for publication and receiving feedback/comments/recommendations for the Much Birch NDP should be from 16 December 2019 to 11 February 2020.**

6 Review- Regulation 14 Public Consultation Notice

Discussion took place and amendments noted for the first draft of the regulation 14 public consultation notice (circulated to members of the group prior to the meeting). It was agreed that in addition to the recommended statutory locations a copy should be published in the local 'Birches' newsletter and Parish Magazine.

7. Review – “Consultation on Draft Plan Notice”

A first draft of this notice (circulated prior to the meeting) was discussed, amendments recommended with a revised final version to be agreed meeting of 28 November.

A list of proposed locations for documentation (to ensure full public consultation and opportunities for feedback) was agreed. Chairman to follow up.

8. Response sheet. This item carried forward to November meeting.

9. Finance

10 AOB. Dates for meetings 2020.Provisional dates (aligned to meetings of Much Birch Parish Council) were discussed and the Chairman will follow up with the hall bookings manager.

Date of next meeting 28 November 2020