

Much Birch Neighbourhood Development Plan

Record of Much Birch Neighbourhood Development Plan Steering group meeting

29 August 2019 at Much Birch Community Hall

Present. Steering Group; Dave Goldsmith (Chairman), Bill Bloxsome (Consultant), Tricia Egerton, Lesley Gare, Chris Grover, Geoff Nichol, Steve Turner (PC), Roisin Burge (PC),

1. Apologies. Chris Pickering-Grey

2. Declarations of Interest. There were no declarations of interest.

3. Approval of Record/notes from meetings. The record of the meetings of 27 June 2019 was confirmed.

4. Matters arising.

(i) Much Birch NDP Timeline.

A draft timeline prepared by Bill B (consultant) was confirmed. Key target dates

3 October 2019 Steering Group final draft recommendations to **Much Birch P.C meeting.**

Oct/Dec2019 To Hfds Council NDP team for strategic assessments

December 2019 Commence minimum 6 weeks (min) **Regulation 14 public consultation (Key stage)**

Feb/March 2020 Review of representations (arising from consultation period) and any changes to be made.

March 2020 updated plan to Much Birch Parish Council

April/May 2020 to Hfds council further updating SEA/Maps etc.

June 2020 Parish Council Submit to Herefordshire Council under **Regulation 16 (Key stage)**

July-December 2020 Herefordshire Council arrange further 6-week consultation and decision about whether NDP can proceed to examination. If yes, Examiner appointed

December 2020 If favourable outcome to Examiner report **Proceed to Parish Referendum.**

(ii) The actions arising from the meeting of 27/6/2019 were confirmed as completed.

5. Review of Draft NDP Plan Version 7.

The draft was agreed with minor changes/amendments.

Actions: Bill B. (Consultant) to make the amendments and confirm the final updated document to members of the group. The Chairman to send updated version to the Clerk to the Parish Council for early circulation prior discussion as an agenda item at the meeting of the **Parish Council 3 October 2019.**

6 Review “Open Day “findings” to be posted on Much Birch Parish web site.

The Chairman undertook to arrange with the PC web -master for additional material relating to NDP public consultation events to be posted on the NDP section of the Much Birch Parish website.

7 Finance.

No matters for discussion at this stage.

8 AOB

8.1. “NDP & Community Led Housing” e mail.

It was agreed that this request should be passed to the Parish Council for possible future discussion.

Confirmation of date of next meeting -Thursday 26 September 2019.