

## **Much Birch Neighbourhood Development Plan**

### **Record of Much Birch Neighbourhood Development Plan Steering group meeting**

**28 November 2019 at Much Birch Community Hall**

**Present. Steering Group;** Dave Goldsmith (Chairman), Bill Bloxsome (Consultant), Tricia Egerton, Lesley Gare, Chris Grover, Geoff Nichol, Chris Pickering-Grey, Steve Turner (PC) Roisin Burge (PC),

**In attendance:** Mr Nigel Bowen, Mr Edward Bowen

#### **1. Apologies.**

**2. Declarations of Interest.** There were no declarations of interest.

**3. Approval of Record/notes from meetings.** The record of the meeting of 31 October 2019 was confirmed

#### **.4. Matters arising.**

The Chairman reported that he had sent a list of 'provisional' list of booking dates for meetings 2020 to the bookings manager and been advised that these meetings may be held in the Harris or Maple rooms.

#### **5. Draft Plan-SEA and HRA progress with Herefordshire Council update.**

The SEA and HRA had not yet been received from Herefordshire Council but have been promised for next week. (Note: The Chairman confirmed receipt on 6/12/2019)

#### **6 Review- Regulation 14 Public Consultation Notice**

It was confirmed that in addition to the recommended statutory locations a copy would be published on the Much Birch Parish Council web site and in the local 'Birches newsletter and Parish Magazines. The Chairman would also arrange for copies to be laminated and affixed to local information sharing points e.g. telegraph poles.

#### **7. Review – "Consultation on Draft Plan Notice"**

The final draft of this notice was agreed for publication.

#### **8. Review -Response sheet.**

The final draft of this document was agreed.

#### **9. Review -Consultation pack**

A list of proposed locations for paper-based documentation (to ensure full public consultation and opportunities for feedback) was reviewed and agreed.

The Chairman proposed that the final print pack should be in a laminated spiral folder with each section identified by colour code. During the period of consultation checks would be made to ensure that there are sufficient response sheets still in each pack.

**10.Finance**

No finance matters reported.

**11 AOB.****A list of additional consultees****Suggestions and recommendations**

In addition to statutory list it was suggested that local organisations be consulted including Much Birch Community Hall Management, WI, Much Birch PCC. The Ramblers, local NFU.

**Date of next meeting 27 February 2020 ( provisional)**