

Much Birch Neighbourhood Development Plan
Record of Much Birch Neighbourhood Development Plan Steering group meeting
28 February 2019 at Much Birch Community Hall

Present. Steering Group; Dave Goldsmith (Chairman), Bill Bloxsome (Data Orchard), Martin Booy, Tricia Egerton, Lesley Gare, Chris Grover, Chris Pickering Grey, Geoff Nichol, Steve Turner (PC), Roisin Burge (PC),

1. Apologies.

2. Declarations of Interest. There were no declarations of interest.

3. Approval of Record/notes from meetings

The record of the meetings of 10 and 31 January 2019 tbc at meeting 28 March 2019.

4. Matters arising.

This meeting took the form of an 'operational planning' meeting for the Public consultation of 16 March

5. 6 March 2019 NDP Public Consultation.

(1) Review of Posters produced.

The Chairman presented an updated draft of posters which had been updated to include comments from the consultants. The posters were set out (as for consultation day) and members of the group were asked to review each one and add final comments/recommendations.

(2) Review of Hall Layout.

The plan/sequence of the presentation to provide for both information/feedback and seek views on five key areas was confirmed.

(3) A list of actions and tasks for members of the steering group attending on 16 March was confirmed.

6 Finance.

An update on the steering group budget was discussed and actions needing to be taken in preparation of accounts for the end of the financial year.

7. AOB

Following the Public consultation of **16 March 2019**, the sequence of actions to be taken and likely timescale to formal submission of the Much Birch NDP will be further discussed and noted.

Confirmation of date of next meeting **28 March 2019**