

Much Birch Neighbourhood Development Plan

Record of Much Birch Neighbourhood Development Plan Steering group meeting

27 June 2019 at Much Birch Community Hall

Present. Steering Group; Dave Goldsmith (Chairman), Bill Bloxsome (Consultant), , Lesley Gare, Chris Grover, , Chris Pickering-Grey, Steve Turner (PC), Roisin Burge (PC),

In attendance: Andy and Elizabeth Stevenson

1. Apologies. Geoff Nichol, Martin Booy , Tricia Egerton,

2. Declarations of Interest. There were no declarations of interest.

3. Approval of Record/notes from meetings. The record of the meetings of 30 May 2019 was confirmed.

4. Matters arising.

1. Declarations of Interest. Clarification. The record of the commitment of members of the group to the Code of conduct (as recommended by Herefordshire Council NDP guidance Note 28) is noted in Steering group records 27/9/2016 and 27/2/2017 (available on Much Birch Parish Council web site.). The Parish Council members of the group have (as is required for all Parish councillors) made signed declarations to uphold the Parish Council Code of conduct (a copy of which is available on the Much Birch Parish Council web site.)

It was agreed that if a member of the group has an interest (reference Parish Council code of conduct guidance on what constitutes a notifiable interest) in an agenda item upon which a decision is to be taken during the meeting they should either declare at the start of the meeting or if and when it comes up during the meeting. A note of this will be made.

5. Housing Policy Decisions.

(Background information) It had been agreed at the meeting of 30 March 2019 that “an informed agreed target figure for housing development (2019-2031) would need to be agreed in order for informed recommendations to be made for the next stage of forward development.

a. 5(i)Housing needs/numbers/ Future Development Recommendations

The original **Minimum** growth target figure **for number of houses required 2011-2031 was 57.**
(Note: the steering group have always accepted that a higher figure will need to be considered in order to accommodate the possibility of changing housing policies at local and national levels)

Updated figures:

| | |
|--|-----------|
| Completions 2011-2018 (April)(HC advice) | 10 |
| Dwellings with outstanding planning permissions (2018) | 41 |
| Permissions granted 2018/19 (from HC planning register) | 21 |
| Windfall estimate based on submissions | 4 |
| <hr/> | |
| Potential minimum total during plan period (2019-31) | 76 |

The group were advised that if all current approvals are taken forward/built, the projected numbers (as at July 2019) for MB Housing development period 2011-2031 are 33% above the basic guidance/requirement set by Herefordshire Council. Note: The group are also aware that all figures for future housing development are subject to the NPPF and Herefordshire Council Core Strategy review of Herefordshire Council 5 year supply needs .

Decision/recommendation.

In the light of the following:

- (i) numbers and future windfall projections (as set out above),
- (ii) The Community response (Community Survey 2017 and Community consultation 2019) about **the** desired nature and size of future housing development in Much Birch Parish
- (iii) There are currently three large sites which are included in proposals for future development

It was agreed to recommend **Option 1.** (as presented and supported at NDP Community Consultation 2019)

Minor infill. Making no further provision beyond existing committed sites although small sites (to include normally up to three dwellings and maximum 4) might come forward as infill within defined development boundaries.

5(ii)Development Boundaries.

In response to feedback from the Community (consultation events) and reference to Herefordshire Core Strategy recommendations:

Decision/recommendation

It was agreed to recommend that the historical settlement boundaries of Much Birch, Wormelow, The Cleaver and Kingsthorpe should be the designated Development Boundaries within Much Birch Parish.

Action. Bill Bloxsome (Consultant) to update and amend maps to take into account houses that have been built and the Development sites with planning permission at Much Birch and The Cleaver.

Brown field sites. It was not clear whether a MB NDP policy would be required. Steve Turner volunteered to work on this.

6 Finance.

Chris G circulated details of the Much Birch NDP approved (by Herefordshire Council) budget for 2019/20. The Clerk to Much Birch Parish Council is the budget holder for these monies.

7. Agreed priorities going forward. (to inform the next draft (7) of the NDP document)

(1) Bill Bloxsome (Consultant) to update NDP draft and circulate for comment asap. The draft will include updated maps based on historic boundaries and amended to take into account houses that have been built and Development sites with planning permission at Much Birch and the Cleaver.

(2) Further information about the history of the Parish (please send to Bill B)

(3) Further work to be done on 'The Economy of the Parish)

(4) Brown Field sites policy in progress.

(5) A timeline needed for completion of NDP. This information is needed for the monthly NDP update provided to the Parish Council by Councillors who are also members of the steering group) . Bill B (Consultant) to draft and circulate in time for July meeting of Parish Council.

(6) Draft document for meeting 29 August 2019.

The importance of moving ahead with the next draft document is a priority in order to have the document ready for presentation to the Parish Council for their meeting of October 3rd 2019.

In order to achieve this, it was agreed that Bill B (Consultant) and the Chairman would circulate the next draft (when ready) to members of the steering group with a request that any recommendations/amendments be notified to the Chairman 21 August 2019.

Date of next meeting: 29 August 2019 7.30 Community Hall.