

## MUCH BIRCH PARISH COUNCIL

Dear Councillor, You are summoned to a Meeting of the Parish Council to be held at the Much Birch Community Hall on Thursday 4<sup>th</sup> September 2025 from 7.30 pm for the purpose of transacting the following business:-

### Public Question Time

A 10 minute period from 7.30 p.m. is allocated to enable members of the public to address the Parish Council.

### AGENDA

- 1.0 **Apologies for Absence**  
To receive apologies for absence
- 2.0 **Declarations of Interest**  
To receive any declarations of interest
- 3.0 **Minutes**  
To approve the Minutes as a true record of the Parish Council Meeting held on 3<sup>rd</sup> July 2025.
- 4.0 **To receive reports from:**  
4.1) PCSO from West Mercia Police, the Locality Steward and the Ward Councillor
- 5.0 **Update on Correspondence and Neighbourhood Development Plan**  
5.1) To receive any correspondence – please see Information Sheet  
5.2) To receive any update on matters relating to the Neighbourhood Development Plan (as applicable)  
5.3) Parish land – update and any actions required
- 6.0 **Financial Report and Financial matters (including policies)**  
6.1) **To note Bank Balances:**  
@ 13<sup>th</sup> August 2025 HSBC Community Account      £12,278.70  
6.2) To approve list of payments (circulated separately)
- 7.0 **Planning Matters**  
To consider any planning applications or appeals, as may be advised
- 8.0 **Parish Roads and Footpaths plus drainage**  
8.1) To note any defects to be reported to Balfour Beatty (incl. Wrigglebrook area)  
8.2) To put forward work for the Lengthsman and actions  
8.3) Footpath Officer – to receive any update or action points and grant claims  
8.4) Parish Drainage – to receive any correspondence and to determine any actions
- 9.0 **Parishes' Newsletter and Much Birch Website**  
9.1) To consider items suitable for inclusion in the newsletter and on the website plus  
X
- 10.0 **Matters to be raised on the Agenda of the next meeting**

**11.0 Confirmation of date of next Meeting which will be held on 2<sup>nd</sup> October 2025 from 7.30pm at the Much Birch Community Hall**

Due to the confidential nature of the business of these agenda items, under the Public Bodies (Admission to Meetings) Act 1960 (3) it is proposed to put forward a motion to exclude members of the public during discussion of the following agenda item (12 only)

**12.0 To discuss implementation of 1/04/25 pay award (back dated) and increment from 1/04/25 in line with NJC correspondence**

*A Wright*

**Alison Wright**

**Parish Clerk**

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