

MUCH BIRCH PARISH COUNCIL

Parish Councillors are summoned to the Annual Statutory Parish Council Meeting on **Friday 9th May 2025**, in the Much Birch Community Hall, following the Annual Parish Meeting which will commence at 7.30 pm, for the purpose of transacting the business in the Agenda Part Two. **Please note** that all councillors are invited to attend the Agenda Part One, as residents and not as councillors. The chair of the parish council will chair part one, if present.

AGENDA of Annual Parish Meeting

1.0 Annual Parish Meeting with any parishioners who are in attendance at the Hall

AGENDA for Annual Statutory Meeting

1.0 To elect a Chairman and sign acceptance of office form

2.0 To elect a Vice Chairman

3.0 Apologies for absence

4.0 Declarations of Interest

5.0 Minutes

To approve the Minutes as a true record of the Parish Council Meeting held on 3rd April 2025.

6.0 To receive reports (as appropriate) from:

Ward Councillor, PCSO (West Mercia Police) and Locality Steward

7.0 To appoint councillors to the following working groups (as applicable):

- Finance Working Group
- Employment Working Group
- Parish Land Working Group
- Neighbourhood Development Plan

8.0 Information and correspondence

8.1 To receive written report

9.0 Financial Report

9.1 To note Bank Balances:

@ 13th April 2025 HSBC Community Account £11,229.24

9.2 To approve the payments and finance statement (sent separately)

9.3 To adopt the new model Standing Orders for 2025

9.4 To adopt the new model Financial Regulations for March 2025

10.0 Planning Matters and any appeals

10.1 To consider any applications or appeals as received

11.0 Parish Roads and Footpaths including appointment of Footpath Officer

11.1 To note any defects to be reported to Balfour Beatty.

- 11.2 To discuss and determine works and update on meeting with the Lengthsman
- 11.3 To appoint a Footpath Officer and to receive any report
- 11.4 To update regarding any drainage issues in the parish and determine actions

12.0 To consider support from the parish council for the refurbishment of the parish memorial clock project

13.0 Parishes' Newsletter and Much Birch Website and X

- 13.1 To consider items suitable for inclusion in the newsletter, website etc.

14.0 Matters to be raised on the Agenda of the next meeting

15.0 Confirmation of date of next Meeting Thursday 5th June 2025 at the Community Centre from 7.30pm

A Wright

Alison Wright

Parish Clerk for Annual Statutory Meeting

Longfield House, Gooses Foot, Kingstone

Herefordshire HR2 9NE. 01981 250860

Cllr A Cook

Cllr Alison Cook

Chair for Annual Parish Meeting

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Website: <https://muchbirchparish.org.uk/>