

## MUCH BIRCH PARISH COUNCIL

Dear Councillor, You are summoned to a Meeting of the Parish Council to be held at the Much Birch Community Hall on Thursday 5<sup>th</sup> June 2025 from 7.30 pm for the purpose of transacting the following business:-

### Public Question Time

A 10 minute period from 7.30 p.m. is allocated to enable members of the public to address the Parish Council.

### AGENDA

- 1.0 **Apologies for Absence**  
To receive apologies for absence
- 2.0 **Declarations of Interest**  
To receive any declarations of interest
- 3.0 **Minutes**  
To approve the Minutes as a true record of the Annual Parish Council Meeting and Annual Statutory Meeting held concurrently on 9<sup>th</sup> May 2025.
- 4.0 **To receive reports from:**  
4.1) PCSO from West Mercia Police, the Locality Steward and the Ward Councillor
- 5.0 **Update on Correspondence and Neighbourhood Development Plan**  
5.1) To receive any correspondence – please see Information Sheet  
5.2) To receive any update on matters relating to the Neighbourhood Development Plan
- 6.0 **Financial Report and Financial matters (including policies)**
  - 6.1) **To note Bank Balances:**  
@ 13<sup>th</sup> May 2025 HSBC Community Account £13,911.91
  - 6.2) To approve list of payments (circulated separately)
  - 6.3) To sign Exemption Certificate for accounts 2024 - 2025
  - 6.4) To sign and approve Annual Governance Statement 2024 - 2025
  - 6.5) To sign and approve Accounting Statement 2024 – 2025
- 7.0 **Planning Matters**  
To consider any planning applications or appeals, as may be advised:  
**Planning Consultation - 251148** - Land at Ladywell Cottage, Ladywell Lane, Wrigglebrook, Kingsthorpe, Herefordshire, HR2 8AW
- 8.0 **Parish Roads and Footpaths**
  - 8.1) To note any defects to be reported to Balfour Beatty
  - 8.2) To put forward work for the Lengthsman ad actions
  - 8.3) Footpath Officer – to receive any update or action points
- 9.0 **Parishes' Newsletter and Much Birch Website**
  - 9.1) To consider items suitable for inclusion in the newsletter and on the website plus X

10.0 Matters to be raised on the Agenda of the next meeting

11.0 Confirmation of date of next Meeting which will be held on 3<sup>rd</sup> July 2025 from 7.30pm at the Much Birch Community Hall

*A Wright*

Alison Wright

Parish Clerk

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