

Much Birch Parish Council

Minutes of the Ordinary Meeting of
Much Birch Parish Council held at
Much Birch Community Hall
on Thursday 2nd June 2011

No MBPC/MW/001

Councillors Present

Councillor Mr. David L. Davies Chairman
Councillor Mrs. Alison M. Cook Vice-Chairman
Councillor Mr. Glen P. Sims

Acting Clerk Mr. Malcolm Walker

Also Present

CSO Fiona Witcher and four further members of the public

**The Ordinary Meeting of the Parish Council
was formally opened by the Chairman at 7.30pm**

1.0 Apologies

The Parish Council **Resolved Unanimously** to accept apologies from Councillor Mrs. Menna L. Swift.
Ward Councillor Mr. Russell Hamilton was not present.

2.0 Declarations of Interest

There were no Declarations of Interest made.

3.0 Minutes

The Minutes of the Parish Council Meeting held on 19th May 2011 were confirmed as a true record and signed by the Chairman.

4.0 Co-option of New Councillor

The Co-option of Mr. Stephen M. Turner was **Unanimously Approved** by the Parish Council
Mr. Stephen M. Turner signed the Declaration of Acceptance of Office form and also completed his General Notice of Registrable Interests form.

All Parish Councillors present checked their General Notice of Registrable Interests forms, which would then be copied and forwarded to the Electoral Registration Office at Hereford by the Acting Clerk.

5.0 West Mercia Police Report

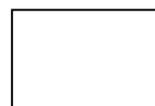
CSO Fiona Witcher gave a brief informative report on local policing matters including 2 Criminal Damage Incidents, 7 Sheep killed in Hollybush Lane with the local dog owner being summoned to Court, Vehicles Parked too close to the junction between the Kings Thorn Post Office and the Bus Shelter were still causing problems and Speeding Traffic on the A49 where Speed Checks were being undertaken.

6.0 Ward Councillor's Report

There was no report received from Ward Councillor Mr. Hamilton.

7.0 Public Forum

Salt Bins had been hit by the Grass Cutter in Wrigglebrook Lane
Yellow Salt Bins and Blue Tubs had been knocked over



Suggested that all Salt Bins were cleaned out and re-sited if needed before the winter grit filling

Problems with Hedge at Barrack Hill, letter to be sent to Mr. Elwyn Brooks, How Caple

Contact Amey regarding Positioning of Railings Tump Lane across to Kings Thorn Road

Mayhill Hedge needs attention

8.0 Clerk's Update on Action Items

No report.

9.0 Highway Issues for Reporting to Amey Herefordshire

Wrigglebrook Lane edges are deteriorating

Hollybush Lane Pot Holes from Cross Roads to A49

10.0 Lengthsman Instructions

Lengthsman Starter Pack to be sent to the Chairman

Lengthsman Mr. Michael Dyer

1st, 2nd, and 3rd Quarter Lengthsman Payment needed applying for from Herefordshire Council / Amey

11.0 P3 Scheme Instructions

P3 Information to be sent to the Chairman

3 sets of Laminated Public Rights of Way (PROW) P3 Maps to be obtained for P3 Officer, Lengthsman and Chairman

12.0 Financial Report

a) Approval of payment to Draig Joinery Ltd for £558.00 for Notice Board
Unable to sign cheque as only 1 cheque signatory present
HSBC Bank Form to be completed for extra signatory
(This was to be completed and submitted by Cllr. Mrs. Alison M. Cook Vice-Chairman)

b) Approval of Annual Return
Unable to sign Annual Return due to unverifiable Assets figure
Letter to be sent to Mazars LLP explaining the situation

Acting Clerk Mr. Malcolm Walker to speak to previous Clerk regarding the Assets Register

The Receipts and Payments Report for 2010-2011 was approved as presented.

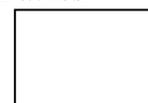
Acting Clerk Mr. Malcolm Walker was instructed to speak to previous Clerk to confirm that The Parish Council had been registered with HMR&C as an employer for PAYE purposes.

If the Parish Council had not been registered then the acting Clerk is to make the appropriate registration as soon as practically possible.

Bank Balances as per statements

@ 13 th May 2011	HSBC Community Account 037	£12,293.10
@ 13 th May 2011	HSBC Community Account 091	£5,000.00
@ 13 th April 2011	HSBC Business Money Manager	£0.00

Balances as per bank statements only, confirmed by the Chairman Cllr. Mr. David L. Davies



13.0 Correspondence

No correspondence received

Planning Application

Received but **not as an Agenda item**

Site	Court Farm, Much Birch, Herefordshire HR2 8HT
Description	Installation of Solar Photovoltaic (solar pv) panels on seven existing chicken sheds
Application No	DMS/111072/F
Grid Ref	OS350356, 229873
Application Type	Planning Permission

The Parish Council Resolved Unanimously to offer “No Comment”

Information sheet - Policy for dealing with Planning Application between Parish Council Meetings was handed to all Councillors.

14.0 Matters Relayed to the Clerk for Agenda of Next Meeting

Accounts – Annual Return

Consider a Planning Policy / Planning Group

New Councillor Appointment Procedure

15.0 Confirmation of the Next Meeting Time, Date & Venue

The next meeting will be the Ordinary Meeting of Much Birch Parish Council and is to be held on Thursday 7th July 2011 in The Much Birch Community Centre to commence at 7.30pm.

16.0 To Discuss Arrangements for the Appointment of Permanent Clerk

The Parish Council Resolved to discuss this item in Closed Session

Signed.....

Councillor Mrs. Alison M. Cook Vice-Chairman.....

Date 7th July 2011