

Record of Much Birch Neighbourhood Development Plan Steering group meeting 28 September 2017.

Present. Dave Goldsmith (Chairman), Shirley Coates, Chris Grover, Maz Jooma, Geoff Nichol, Roisin Burge (PC),

1. Apologies Tricia Egerton, Chris Gooding, Pauline Hastie, Lesley Gare, Steve Holder, Steve Turner (PC), Steve Utley,

2. Declarations of Interest. There were no declarations of interest.

3. Approval of Minutes of meeting 31 August 2017.

These were agreed and approved as a true record.

4. Matters arising.

Covered in items 5, 6, 7.

5. Questionnaire delivery review.

The Chairman reported that Questionnaires had been delivered to a full list of homes/house and locations in the area. A small number of additional community 'Questionnaire delivery volunteers' had come forward to assist members of the group with the task and each household received a pack including information about completion of questionnaires and collection dates. Information was also provided via the MB Parish Council web site and Facebook. All those who took part in the delivery were thanked for their hard work and valued contribution to this task.

6. Questionnaire collection plan.

Collection planned to take place during the week of 9-16 October. Collection to be done by those who took part in delivery and collected documentation to be passed to the Chairman who would make arrangements for the for 'the 'Draw' (as set out in documentation)

7. Questionnaire analysis.

All questionnaires to be forwarded to Chris Gooding (**Data Orchard**) for analysis (estimated time required 4-6 weeks.

AOB

Date of Next meeting 26 October 2017

Update January 2018

Note 1. The Meeting planned for 26 October was cancelled as it was so close to receipt of completed questionnaires.

Note 2.

The meeting Planned for 30 November postponed to January 2018 (as full results of analysis of questionnaires not yet available.

Date of next meeting 11 January 2018