

Much Birch Neighbourhood Development Plan

Record of Much Birch Neighbourhood Development Plan Steering group meeting

27 September 2018 at Much Birch Community Hall

Present. Steering Group; Dave Goldsmith (Chairman), Martin Booy, Tricia Egerton, Chris Grover, Geoff Nichol, Roisin Burge (PC),

1. Apologies .Lesley Gare, Chris Pickering- Grey, Bill Bloxsome (Data Orchard), Steve Turner (PC)

2. Declarations of Interest. There were no declarations of interest.

3. Approval of Record/notes from meeting 30 August 2018

The record was agreed as a true and correct record of the meeting of 30 August 2018

4. Matters arising.

(1) The Chairman undertook to re-circulate recommended guidelines on 'Code of conduct' for NDP meetings and processes and participants.

5. Complete the review of the 'Housing site assessment criteria.'

Prior to the meeting the Chairman re- circulated the initial draft of the Much Birch NDP Site Assessment criteria which had been discussed and agreed at the meeting of 26 April 2016.

The task of the meeting was to consider the weighting of each taking into account

a. Feedback from the **Much Birch NDP Community Survey 2017,**

b. The requirements of the **Herefordshire Council Local Plan Core Strategy 2011-2031**

c. **Much Birch NDP (draft) objectives** (in progress)

A weighting of 1-5 was agreed and the Chairman undertook to circulate and send to Bill Bloxsome (Data Orchard) the updated 'Much Birch NDP Site Assessment Criteria.'

6. Agree the next step.

It was agreed that whilst there are still a number of tasks (interlinked) outstanding, positive progress was being made towards a first draft of the Much Birch NDP and there was a need to plan for the Next Much Birch Public Consultation (during which feedback on the draft would be sought.)

The Chairman undertook to Contact Data Orchard for guidance on preparation for the next public consultation as well as a road map/outstanding tasks/timescale for estimated successful completion of the Much Birch NDP.

7. Finance. No additional finance matters to report.

8. AOB A key agenda item for the next meeting Work on 2nd Draft of Much Birch NDP.

Date of next meeting; Thursday 1 November 7.30pm. Much Birch Community Hall