

Much Birch Neighbourhood Development Plan

Record of Much Birch Neighbourhood Development Plan Steering group meeting

26 September 2019 at Much Birch Community Hall

Present. Steering Group; Dave Goldsmith (Chairman), Bill Bloxsome (Consultant), Tricia Egerton, Lesley Gare, Chris Grover, Chris Pickering-Grey, , Roisin Burge (PC),

1. Apologies. Geoff Nichol, Steve Turner (PC)

2. Declarations of Interest. There were no declarations of interest.

3. Approval of Record/notes from meetings. The record of the meeting of 29 August 2019 was confirmed as accurate.

4. Matters arising.

The actions arising from the meeting of 29 August 2019 had been completed as agreed.

5. Final Review of Draft NDP Plan (Version 7.)

The group discussed and agreed minor corrections changes and amendments to the final draft which had been circulated to members of the group and (informally) to members of the Parish Council prior to the meeting.

It was confirmed that the final draft (including minor amendments) would be on the agenda for formal discussion and recommendations at the **meeting of Much Birch Parish Council 3 October 2019.**

6 Agreed programmes going forward and actions.

Subject to acceptance and confirmation by the Parish Council the **Much Birch NDP** (final draft) will be sent by the Clerk to the Parish Council to Herefordshire Council NDP team for **Strategic Assessments**. It is estimated that these will take **6-8 weeks**.

During this period members of the NDP Steering group will make arrangements for the Key stage Regulation **14 Public consultation** which will be held over a period of 6 weeks minimum.

The Public consultation to be conducted in an **Open and Transparent manner** will need to provide not only a range of accessible locations/ points for members of the community to read, review and make recommendations on the plan but also (via the Parish Council NDP web site) community survey, consultation and additional evidence used to inform key recommendations.

7. Finance

Consultant Bill B to submit updated account.

8. AOB

The Chairman to attend **meeting of Parish Council 3 October 2019**

Date of next meeting: 31 October 2019