

Much Birch Parish Council

Minutes of the Ordinary Meeting of
Much Birch Parish Council held at
Much Birch Community Hall
on Thursday 1st September 2011

No MBPC/MW/003

Councillors Present

Councillor Mr. David L. Davies Chairman
Councillor Mrs. Alison M. Cook Vice-Chairman
Councillor Mr. Glen P. Sims
Councillor Mr. Stephen M. Turner

Acting Clerk Mr. Malcolm Walker

Also Present

Ward Councillor Mr. Russell B. Hamilton, CSO Fiona Witcher and five further members of the public

Public Participation

A number of issues were raised by members of the public, which included:-
Confirmation that a previously reported “parked” vehicle was technically “not causing an obstruction”

Issues were also raised with regards to articles published in the Parish Magazine, these issues were not deemed to be Parish Council business as the Council did not have editorial discretion over the said magazine.

Opinion relayed during this period commended the road safety improvements made locally on the A49.

**The Ordinary Meeting of the Parish Council
was formally opened by the Chairman at 7.50pm**

1.0 Apologies

There were no apologies

2.0 Declarations of Interest

There were no Declarations of Interest made

3.0 Minutes

The Minutes of the Parish Council Meeting MBPC/MW/002 held on 7th July 2011 were confirmed as a true record and signed by the Chairman with a minor amendment Item 4.4 Mrs. not Mr.

4.0 Financial Report

4.1 Bank Balances

@ 13 th August 2011	HSBC Community Account 037	£12,277.77
@ 13 th August 2011	HSBC Community Account 091	£5,000.00
@ 13 th April 2011	HSBC Business Money Manager	£0.00

4.2 Receipts

P3 Footpaths Grant 2011 – 2012 (Notification by Email - not shown on Bank Statement)	£350.00
Annual Rent 2011 – 2012 Parish Land at Rosebank	£60.00
Annual Rent 2011 – 2012 Parish Land at Barrack Hill	£200.00



4.3 **Payments**

Much Birch Community Hall Half Yearly Invoice 3 rd July 2011 11 th January, 18 th January, 16 th March, 15 th June, 16 th June Cheque Number 100159	£40.00
HALC Invoice No 835 Temporary Clerk cover June 2011 Cheque Number 100160	£205.42
Mr. Dyer Lengthsman Footpaths Invoice No 59 Cheque Number 100161	£76.00
Mr. Dyer Lengthsman Invoice No 66 Cheque Number 100162	£85.00
Information Commissioners Office Data Protection Renewal 2011 - 2012 Cheque Number 100163	£35.00
HALC Invoice No 855 Temporary Clerk cover July 2011 Cheque Number 100164	£116.35

Resolved Unanimously to approve all payments as presented

Bank Statement print out dated 1st April 2011 – 31st March 2012 for HSBC Community Account 037 and Bank Statement print out dated 1st April 2011 – 31st March 2012 for HSBC Community Account 091 was given to all Councillors.

Resolved Unanimously to bank the £14.22 Petty Cash in HSBC Community Account 037.

5.0 **Parish Council Co-option**

Mr. Andrew D. Crum a qualifying candidate was **Unanimously** accepted to fill the Casual Vacancy on Much Birch Parish Council.

He completed and signed the Declaration of Acceptance of Office of Councillor form.

The General Notice of Registrable Interests form would be completed as soon as possible and returned to the Acting Clerk.

6.0 **West Mercia Police Report**

CSO Fiona Witcher gave an informative report which included 2 crimes within the parish, theft from a shed and scrap from a farm.

To date 70 drain covers had been stolen locally, two men had been apprehended and charged.

West Mercia Police and the Fire Brigade were holding an Open Day on Saturday 17th September 2011.

7.0 **Ward Councillor's Report**

Ward Councillor Mr. Russell B. Hamilton reported that domestic septic tanks would not now require registration, this applies to England only.

A Champion was still needed in the Much Birch area to help with Broadband surveys, Councillor Mrs. Alison M. Cook Vice-Chairman indicated that subject to other commitments, she may well be able to take on the task

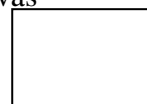
The creation of an Enterprise Zone at Rotherwas had been approved.

Amey were attempting to keep the roads repaired.

The Ward Councillor would be holding "Surgeries" at The Pilgrim Hotel during October 2011.

The local bus services seemed to be safe at the moment.

Keeping minor roads open within the parish during the winter months was going to be a priority.



LDF Consultations hopefully to be held at Much Birch Community Hall.
Holly Bush Lane survey had been organised.

8.0 Herefordshire & Shropshire Joint Housing Strategy

The Parish Council **Resolved Unanimously** the following responses

- 1) A lack of affordable housing
- 2) Suitable housing for vulnerable people to live independently
- 3) High levels of fuel poverty
- 4) The condition of housing stock
The prevention of homelessness

The above information would be relayed to Herefordshire Council.

9.0 Local Planning Regulations

Due to the importance and complexity of the document P26-11 1 August 2011 all Parish Councillors would respond individually.

10.0 To Consider Requests for a Grant from the Parish Council

- 1) Dore Community Transport

The Parish Council **Resolved Unanimously** to communicate with Dore Community Transport, asking them to comply with their Grant Policy Document before considering giving a grant.

- 2) Leominster Shopmobility

The Parish Council **Resolved Unanimously** to decline the request for a grant.

11.0 Parish Emergency Co-ordinators now the Parish Resilience Co-ordinator

The Parish Council **Resolved Unanimously** to decline being involved with the scheme.

12.0 Previous Action Points

Letter sent to Mr. John Caton asking for written permission to site a **Salt Bin** on his property next to the road.

Communication received 3rd September 2011 giving written consent.

Salt Bin ordered from Amey Wye Valley Limited, due late October.

Letter written to Mr. E. Brooke requesting **Overgrown Hedges** to be cut

Reply received by Email 29th August 2011, stating the work would be undertaken when "workload permits."

Planning Responses

Site High Ridge, Wrigglebrook Lane, Kings Thorn, Herefordshire
HR2 8AW

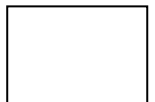
Description Proposed extension to rear of property

Application No DMS/111031/FH

Grid Ref OS350373, 231658

Application Type Full Householder

Application Not Required 15th June 2011



Site The Chalice, The Thorn, Kings Thorn, Hereford HR2 8AW
Description Erection of replacement garage with ancillary works
Application No DMS/111065/FH
Grid Ref OS350101, 232023
Application Type Full Householder

Planning Permission Granted 16th June 2011

Site Highgable, Holly Bush Lane, Much Birch, Hereford HR2 8HU
Description To erect a detached single storey timber framed,
open fronted two bay carport
Application No DMS/111250/FH
Grid Ref OS350864, 230290
Application Type Full Householder

Planning Permission Granted 19th July 2011

Site Hillcroft, Much Birch, Hereford HR2 8HU
Description Replacement dwelling incorporating existing two storey element
Application No DMS/111098/FH
Grid Ref OS350824, 230201
Application Type Full Householder

Planning Permission Granted 19th July 2011

Site Wayside Cottage, Wigglesbrook, Herefordshire HR2 8AW
Description Erection of single detached dwelling and a new vehicular and
pedestrian access on land at Wayside Cottage
Application No DMS/111281F
Grid Ref OS349991, 231900
Application Type Planning Permission

Refusal of Planning Permission 2nd August 2011

The problem of **Knotweed** at Parish Lane NH2 8AT Grid ref SO 504320 and Wigglesbrook Lane HR2 8AW Grid ref SO 503318 and HR2 8AW Grid ref SO 504317 still needed attention also entrance to Church Farm Grid ref SO 512314

Herefordshire Council / Amey had been informed and were dealing with the Knotweed.

13.0 Appointment of Parish Council Clerk

The new Parish Council Clerk would begin her six months trial period on the 1st October 2011.

A Contract of Employment would be drawn up for her and the Parish Council to sign.

14.0 Correspondence

Herefordshire Association of Local Councils (HALC)

*Information Corner August 2011

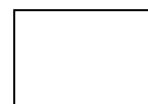
*HALC Conference & AGM Sat 22/10/2011 - 9.30-3.30

*Local Development Framework - Core Strategy

An Update on Locality Working Tues 20/09/2011 7.00 - 9.00

On The Ball Clerks & Chairs Wed 28/09/2011 7.00 - 9.00

*Core Programme September 2011 - March 2012 + Training Brochure



Roles & Responsibilities Mon 7.00 - 9.00 Peach 03/10/2011
 Keep Fit Thurs 7.00 - 9.00 Yellow 13/10/11
 The Law Thurs 7.00 - 9.00 Blue 20/10/11
 Budgeting & Finance Clinic Tues 7.00 - 9.00 Green 25/10/11
 Love Thy Neighbour Wed 7.00 - 9.00 Cream 02/11/11
 Procedures Tues 7.00 - 9.00 Blue 08/11/11
 Staying Close to Home Tues 7.00 - 9.00 Purple 15/11/11
 Highway Patrol Wed 7.00 - 9.00 Pale Blue 23/11/11
 Finance Tues 7.00 - 9.00 Pink 29/11/11
 Bright Ideas Wed 7.00 - 9.00 Blue 30/11/11
 Grassroots Thurs 7.00 - 9.00 Green 01/12/11
 Working It Out Wed 7.00 - 9.00 Yellow 07/12/11
 Planning Thurs 7.00 - 9.00 Peach 08/12/11
 Community Action Mon 7.00 - 9.00 Pink 12/12/11
 Ecohere Participation www.herefordshirenewleaf.org.uk
 Oh What A Lovely War Autumn 2011 National Tour
www.blackeyedtheatre.co.uk
 Why Protect The Fields? www.qe2fields.com

*Hand outs given to all Parish Councillors

15.0 Parish Roads & Footpaths

Page's Pitch, Wigglesbrook Lane to Page's House road appalling bottom 2/3 to U71609 Report number 114656

Highgables / MB4 hedge overgrown P3 Contractor

Little Birch road half way along U71603 end of road gone Report Number 114659

30mph Sign in ditch at Kings Thorn U71603 top of the hill C1260 right hand side going down 50 yards by salt bin Report Number 114660

16.0 Matters Relayed to the Clerk for Agenda of Next Meeting

National Planning Policy Framework

Parish Council Vacancy

Revaluation of Council Owned Land

Update Asset Register

17.0 Confirmation of the Next Meeting Time, Date & Venue

The next meeting will be the Ordinary Meeting of Much Birch Parish Council and is to be held on Thursday 6th October 2011 in The Much Birch Community Centre to commence at 7.30pm.

Meeting closed at 9.20pm

Signed.....

Councillor Mr. David L. Davies Chairman.....

Date 6th October 2011