

Draft minutes of the meeting of Much Birch Parish Council held on Thursday

19th May 2011 in Much Birch Community Hall

Present: Cllrs D Davies, G Simms, A Cook, M Swift,

In attendance: Temporary Clerk Melanie Preedy, 7 members of the public, Councillor Hamilton

1. **Apologies for absence** – West Mercia Police
2. **Declarations of Interest** – None declared
3. Minutes of Parish Council meeting on 7th April were agreed and signed by the Chairman
4. **Report from West Mercia Police** – apologies sent
5. **Ward Councillor report** – the new ward member Councillor Hamilton gave a brief update on his plans for the future including regular parish surgeries.
6. **Public Forum** – the following issue was raised:
 - Problematic parking on the stretch of road between the Kings Thorn Post Office and the bus shelter. It was noted that it would be advantageous to discuss this with Much Dewchurch Parish Council. The Parish Council will report the dangerous parking to the Local Police Officer.
7. The Parish Council agreed to appoint a relief clerk from HALC until a permanent clerk was appointed.
8. **Clerks update** – no update available
9. **Article for newsletter** – it was agreed that information on the Clerks vacancy and the councillor vacancy would be placed in the next newsletter.
10. **Highway issues** – the need for resurfacing of Tump Lane was noted.
11. **Pedestrian railings on A49 near Tump Lane.** The Parish Council would write to the Highways Agency to request an explanation as to why the barrier had been completed the way it had.
12. **Future hire of SIDS.** The Parish Council agreed not to hire SIDS again but would look at a permanent speed sign at a future Parish Council meeting.
13. **Purchase of grit bin.** It was agreed that a grit bin, to be located on Little Birch Road near Cherry Tree Bungalow, would be requested from Amey Herefordshire.
14. **Lengthsman**
 - a) a grant allocation of £873.00 for the year 2011/2012 was noted.
 - b) No work in the current financial had been undertaken

- c) The footpath between Aconbury Close and Forge Lane would be looked at by Cllr Sims and if necessary the Lengthsman would undertake work. The Parish Council would write to the owner of the overgrown hedge near Mayhill Lodge.

15. Footpaths – a grant allocation of £350 was confirmed under the P3 scheme.

16. Planning

- a) The following decisions were noted: Poolspring Farm, Much Birch – Granted; Poor Clare Monatry, Much Birch – Granted; Court Farm, Much Birch – Granted.
- b) The Parish Council supported the following planning applications:
- o The Chalice, The Thorn, Kingsthor, Hereford, HR2 8AW – Erection of replacement garage with ancillary works
 - o High Ridge, Wrigglebrook Lane, Kingsthor, HR2 8AW – Proposed extension to rear of property
- c) An overview of the new proposed electronic planning procedure was given.

17. PAYE – The Parish Council noted that once a permanent Clerk was appointed they would have to register the Parish Council for PAYE.

18. Forthcoming HALC training dates were noted.

19. Finance

- a) The year end accounts were noted
- b) At 13th April 2011 the following balances were noted - current account £9,537.73, and the Community Projects account £5,000.
- c) The following payments were approved: AON for insurance cover, £371.26 and HALC annual subscription, £227.90.
- d) The final payment of the lengthsman grant of £209.38 was noted and receipt of £1.34 for the wayleave payment was also noted.
- e) The cheque signatories were confirmed as Cllr Sims, Cllr Swift, Cllr Cook and Cllr Davies.

20. Correspondence – an invitation to a broadband event was received – the webmaster would be invited. Information regarding new Standing Orders from HALC would be discussed at a future meeting.

21. Matters for the next meeting –

- Appointment of Clerk
- Co-option of new councillor

22. Next meeting was noted as 2nd June 2011 at 7.30pm.

The meeting closed at 8.40pm

Signed:

D. L. Davies
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Chairman

2.6.11
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Date