

MUCH BIRCH PARISH COUNCIL  
**Minutes of the Parish Council Meeting Held on**  
**Thursday 7<sup>th</sup> April 2011 in Much Birch Community Hall at 7.30pm**

Present: Mr D Davies (DD) (Acting Chair), Mrs A Cook (AC), Ms V Short (VS), Mr G Sims (GS), Mrs M Swift (MS)

In attendance: Cllr R Smith, CSO Fiona Witcher, West Mercia Police, 2 members of the public

1. **Apologies:** None
2. **Declarations of Interest:** Alison Cook, personal interest on agenda item 11.2 Herefordshire Council SID Hire Invoice.
3. Minutes of Parish Council Meeting of 3<sup>rd</sup> March 2011 and minutes of Extraordinary Parish Council Meeting on 16<sup>th</sup> March 2011 agreed and signed as a true record.
4. **Police report** given by CSO Fiona Witcher. No crimes reported in the Parish.
5. **Ward Councillor's Report** - Bus stop now in place at Windmill Hill. Application for Much Birch School car park is likely to be approved around 15<sup>th</sup> April 2011. Cllr Smith raised the issue about the A49 road works in Much Birch and particularly the recent erection of metal barriers at the top of Tump Lane to facilitate the schoolchildren crossing the road. He expressed disappointment as the original intention and promise by Amey was that they would provide staggered barriers in order to prevent any children from running into the road. He asked the Parish Council to follow this up in his absence.
6. **Public Forum** – General discussion about the road works along the A49 in Much Birch.
7. **Website and Newsletter** – Synopsis of Parish Council meeting.
8. **Planning**
  - 8.1 No applications for comment.
  - 8.2 Discussion on forthcoming workshop on document scanning. Cllr Smith to liaise With AC. DD said representatives should be sent from the Parish Council.
9. **HALC Training Dates** – No training dates given. Notice of PAYE implementation for Parish Clerks commencing from 6<sup>th</sup> April 2011. This item to be deferred to the next meeting.
10. **Finance** – Current bank balance noted at 31<sup>st</sup> March 2011 is £9,328.35.  
Agreed invoices for payment, £6.01, clerk's expenses, £240. Herefordshire Council SID Hire.  
  
HALC Annual subscription fee of £227.90 deferred to the next meeting.  
Noted £628.12 remittance from Herefordshire Council – lengthsman scheme ¾ Payment.
12. **Correspondence** – Received leaflets re: Public Transport News 2011. To note letter from Mrs Jean Mason, AC to respond.
13. **Matters for next meeting** (no discussion) – Accuracy of barriers on A49 opposite Tump Lane, future SID hire, PAYE scheme for Parish Clerks and HALC Annual Subscription.
14. **Next Meeting** – Annual Parish Meeting followed by Annual Parish Council Meeting, Thursday 19<sup>th</sup> May 2011 at 7pm in Much Birch Community Hall.