

**MUCH BIRCH PARISH COUNCIL**  
**Minutes of the Parish Council Meeting Held on**  
**Thursday 5th June 2008 in Much Birch Community Hall**

**Present:** Chairman, Mr John Jones (JJ) Vice Chairman Mr D Davies (DD) - Mr Glenn Simms (GS) V Short Mrs A Cook (AC)

In attendance: Cllr R Smith, Kath Greenow (Parish Clerk), CSO Fiona Witcher, 4 members of the public.

**1. To accept apologies for absence**

**Menna Swift**

**2. Declarations of interest on agenda items**

G Simms declared a prejudicial interest on agenda item 10 & 19 and left the room before item discussion was entered into on agenda item 19

**3. To approve Minutes of previous meeting – 01/05/08**

At this point, the chairman adjourned the meeting to allow contributions from West Mercia Police, Ward Councillor and members of the public to speak.

The Chairman then re-opened the meeting.

**4. Clerks report back on action items.**

SID (Speed indicator device) Awaiting further information regarding collection of speed data to be collated by HFDC.

Footpaths officer vacancy has been put up in parish notice boards and on Parish website 3 people have applied for the post.

**5. SID (Speed Indicator Device)**

**5.1 To consider purchasing/hiring laptop for the purpose of downloading speed data from the SID**

**Agreed:** Clerks offer of a hiring a laptop from her for the purpose of collating speed data.

**6. To consider proposed information for inclusion into The Birches & Kingsthorpe newsletter & Much Birch website regarding the consultation of Community First Housing Needs Survey**

**Agreed:** Community First Housing Need Survey article is put into the newsletter & on website.

**7. To consider draft proposals for terms of reference concerning communications group**

JJ & Clerk had drafted revised terms of reference form Mr Morley these would be discussed at next communications group meeting to be arranged before next PC meeting.

**8. To consider letter from HFDC Highways regarding parking problems at Much Birch School.**

Consideration was given to the proposals that Much Birch School had sent to HFDC Highways. It was agreed that although some of the proposals could help with the parking problems the speed humps were not favoured.

**9. To consider further relevant information suitable for placing in The Newsletter for Kingsthorne**

Nothing further to add in

**10. To appoint a footpaths officer for the Parish**

Footpaths Officer appointed Mr Glenn Simms. Footpath assistants as Mo Ross & Catharine Sadler.

**11. Lengthsman.**

**11.1 To identify work to be carried out by Lengthsman**

Work identified as

Ditch clearing out at Barrack Hill & cutting of grass along ditch.

Laying grass seed at bus stop at location of junction of A49 toward Much Birch School.

Cutting grass around speed signs throughout the parish. Grass Cutting Areas around

Wrigglebrook as identified through parish walk by Chairman & Clerk.

**12. To consider road issues through Parish**

Road issues identified as: Pot holes at Tump lane area,

Piped Ditch at the location of The Forge needs attention, Location of Much Birch Village Hall broken drain cover needs replacing. Pot holes in the parish at Barrack hill area. Tump Lane, Pages Pitch area

**13. Planning**

**13.1 .To consider further written comment to planning inspectorate on planning appeal for DCSW2008/0156/O, Proposed erection of a detached dwelling with ancillary works**

**Agreed that:** A letter to be sent to planning inspectorate outlining concerns relating to the overall proposed dwelling and unsupported application.

**Revised plans**

Site: Pilgrim Hotel, Much Birch Hereford

Description: Erection of 4 no. Single Story Hotel Accommodation

Application: DCSW2008/0282/F

Council s comments nothing further to add to original plans

**Applications Commented on since last meeting by Planning Working Group**

DCSW2008/1158/F

Description: Upgrading of existing field access gate and track to form driveway to residential property .Change of use of land involved from agricultural to residential.

Application Type: Full

**Planning Appeal to Planning inspectorate:**

DCSW2008/0911/RM Sandridge, Barrack Hill, Little Birch, Hereford

Description: New Dwelling in garden of Sandridge

Application – reserved matters

**Planning Permission Granted By Herefordshire Council**

DCSW2008/0864/F Rosebank, Much Birch Hereford

Description: Demolition of existing store and replacement with store/workshop

Application Type: Full

**14. HALC**

**To consider training sheet and book places as appropriate**

Under Standing the new planning system 24/06/08 at Brockington 7 pm-9pm  
JJ to attend

**15. Information**

**To note information sheet**

- Herefordshire Council – Shaping our place 2026 – core strategy- Developing Consultation (info only)
- Herefordshire Council – Possible funding for renewable energy projects
- Herefordshire council- Provision of Sand Bags
- Herefordshire Council- Project development funding advice session (19<sup>th</sup> June)
- Herefordshire Local Access Forum- End of Lost ways project
- 2x Application letters regarding vacancy of parish footpaths officer
- Letter from Much Birch Primary School- Parking
- Herefordshire council – Grant Funding advice for parish councils
- Herefordshire Council – Consultation on Primary Strategy for change – Children & Young people’s Directorate
- Herefordshire Council – Grant information
- Herefordshire Council- Contacts for Parish Magazines/ Newsletters

**16. Finance**

**16.1 To note current back balance**

Noted as £9925.06

16.2. To approve accounts for financial year 2007/08.

Letter of Thanks to be sent to internal auditor Mrs Wathen.

**Resolved:** Accounts 2007/08 approved

**16.3 To agree invoices for payment**

**Agreed:** Payments to A4 Office Supplies £13.50

Clerks expenses (postage) £9.58

**16.4 To agree Clerks salary from 1/05/08-31/05/08= £168.58**

**Agreed:** Clerks salary payment of £168.58

**17. To raise matters for next meeting**

Clerks Contract

**18. To note date of next meeting 03/07/2008 @ 7.30pm**

Date noted

**A resolution was passed to exclude the public due to the nature of the business to be transacted.**

**19. Parish Land**

**Rent review of Rosebank a (paddock)**

**Resolved that:** Rent reviewed and letter to be sent to tenant outlining the sum of rent required from 2008 .Rent to reviewed again in 3 years .Next review due 2011

Signed .....

Dated.....