

**MUCH BIRCH PARISH COUNCIL Minutes of the Parish Council  
Meeting Held on Thursday 6<sup>th</sup> September 2007 in Much Birch  
Community Hall**

**PRESENT:** Mr D Davies (DD)-Chairman. Mr J Jones (JJ)-Vice Chairman, Ms V Short (VS), Mr G Simms (GS), Mrs M Swift (MS)

**IN ATTENDANCE:** Mrs K Greenow (Acting Parish Clerk). Cllr R Smith (Herefordshire Councillor) PC Bundy, CSO Fiona Witcher, together with 10 members of the public.

**1. To accept apologies for absence**

Mrs L P Wilcox (Parish Clerk)

**2. Declarations of interest on agenda items**

MrG Simms declared a prejudicial interest on item 17. Mr J Jones declared an interest on item 9.6

**3. To approve Minutes of previous meeting - 5<sup>th</sup> July 2007**

The minutes were agreed after amendments made to item 3 & 8.2 and signed by the chairman

At this point, the chairman adjourned the meeting to allow contributions from West Mercia Police, the Herefordshire Councillor and members of the public to speak.

The Chairman then re-opened the meeting.

**4. To note resignation of Clerk and set up Employment working group.**

RESOLVED; That DD, JJ, VS and MS were to be members of the employment working group.

**5. SID (Speed Indicator Device)**

After discussion it was agreed that more clarification on the SID was needed and information to be collated by MS

**6. Lengthsman-To identify Parish Councillor Contact for Lengthsman.**

RESOLVED; That (DD) be lengthsman contact.

**7.HALC**

7.1-7.3 To be deferred to next meeting

**8. PLANNING -To consider planning sheet**

Poly tunnels Supplementary Planning Document - in circulation and comments for next meeting

Planning Aid Pack being circulated at present.

Unitary Development Plan in circulation at present.

**RESOLVED: That Herefordshire Core Strategy development Plan Document would go on the Parish**

**Website for comments from the public.**

### **Planning Applications for comment**

DCSW2007/2700/L..... Birch House Much Birch

Reposition pier. Removal of small area of wall, to be re-used for repairs to remainder of wall

Application supported under Parish Council policy.

### **Applications supported under Parish Council Policy**

1) DCSW2007/2378/F.....Plots 5 & 6 (no6 being Oak House) Lower Wrigglebrook Lane Kingsthorne Conversion of 2 large 5 bedroom 3 storey houses into 6x 2 bedroom 3 storey town houses

2) DCSW2007/2482/F ....Minster Farm Much Birch.

Sub division of farmhouse into three dwellings and conversion outbuilding into ancillary accommodation for unit3. Proposed associated garaging.

3) DCSW2007/2487/F.....The Barn Kingsthorne. Double garage with storage above.

4) DCSW2007/2543/O.....Sandridge, Barrack Hill Kingsthorne Site for new dwelling in garden of Sandridge.

### **Planning permitted by Herefordshire Council**

DCSW2007/1687/F..... The Old Ceders, Much Birch To

erect a conservatory to the rear of property **9. FINANCE**

#### **9.1 New Notice- Board- to pay invoice £595.00**

Payment agreed and made for new notice- board

#### **9.2 To consider project under grant scheme to promote wellbeing of older people.**

RESOLVED: That information would go onto the Parish Website

#### **9.3 To renew annual PC entry in Data Protection register - £35.00**

RESOLVED: That renew payment be made to Data Protection register

#### **9.4 To notify Herefordshire Council by 7.09.07 of any flooded homes**

Date limit passed, no recently flooded homes reported to Parish Council.

#### **9.5 Receipt of £293.67 VAT refund**

Notification of VAT refund was accepted.

#### **9.6 To consider grant to community Centre Car Park enhancement and footpath.**

Parish Council would support a grant subject to financial details received

### **10. Housing Needs Survey**

**10.1 To consider Process of Needs Survey by Rural Housing Enabler.**

**10.2 To consider the draft Housing needs Survey & proposed cover letter**

No objection to survey by Parish Council

### **11. Much Birch Parish Plan- To consider completion of Update Template**

RESOLVED: That Parish Clerk to complete.

**12. To consider a nomination for the Queen's Award for Voluntary Service**

RESOLVED; That Parishioner Mr John Bryant be nominated for a voluntary award

**13. To consider 2Heart Start" training at PC meeting.**

RESOLVED: That (JJ) contact coordinator with regard to date and time and information to go on PC Website& notice board.

**14. To Note information- see attached**

**15. To raise matters for next agenda (no discussion)**

To consider vacancy for Parish Clerk

To discuss problems along Tump Lane

To discuss Parish Lane

To consider grant for community centre

To Consider SID

**16. To note date of next Parish Council meeting**

This was noted as 4<sup>th</sup> October 2007

RESOLVED: That next Parish Council meeting would take place at 7.30pm and not 8pm as at

previous meetings

At this point The Chairman asked the public to leave the room so that the Parish Council could resume discussion on item 17.

RESOLVED: That pursuant to the provisions of section 1[2] of the public bodies [admission to

meetings] act 1960, the public and the press be excluded from the meeting by reason of the confidential nature of business proposed to be transacted in that it involved information relating to a possible contract with a third party.

**17. Parish Land - Rear of Rosebank- To consider response from Planning Officer**

GS having previously declared a prejudicial interest left the room

RESOLVED: That the land in question be sold to Mr G Simms [Subject to letter from Paul Radcliff ref rights of way] Clerk advised that further consultation with the Forward Planning Department on the matter as stated in their letter dated 27 July 2007.

RESOLVED: That appointment of an appropriate solicitor was needed.

Signed.....Dated.